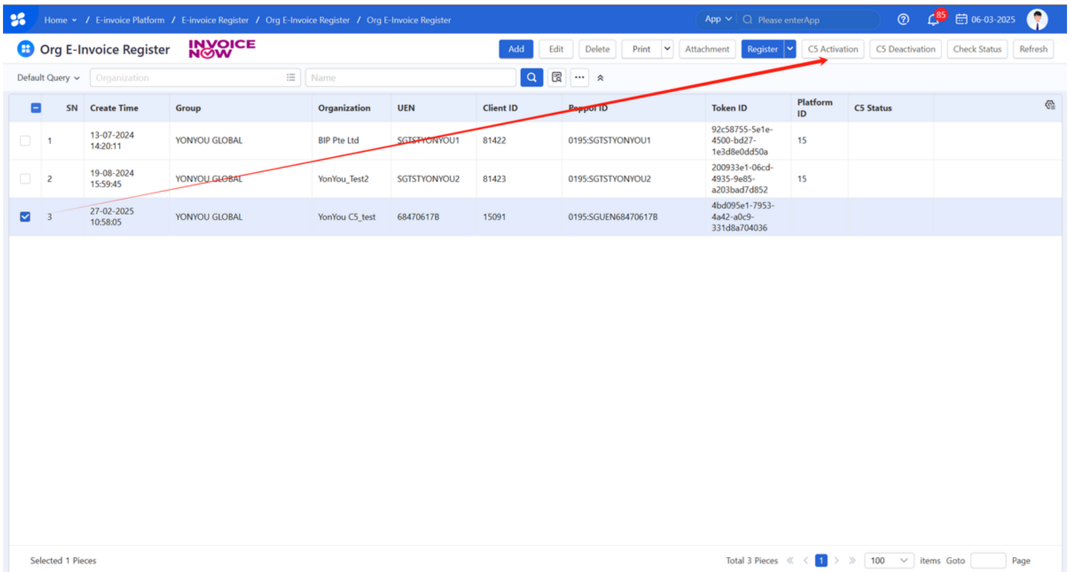
C5 User Guide

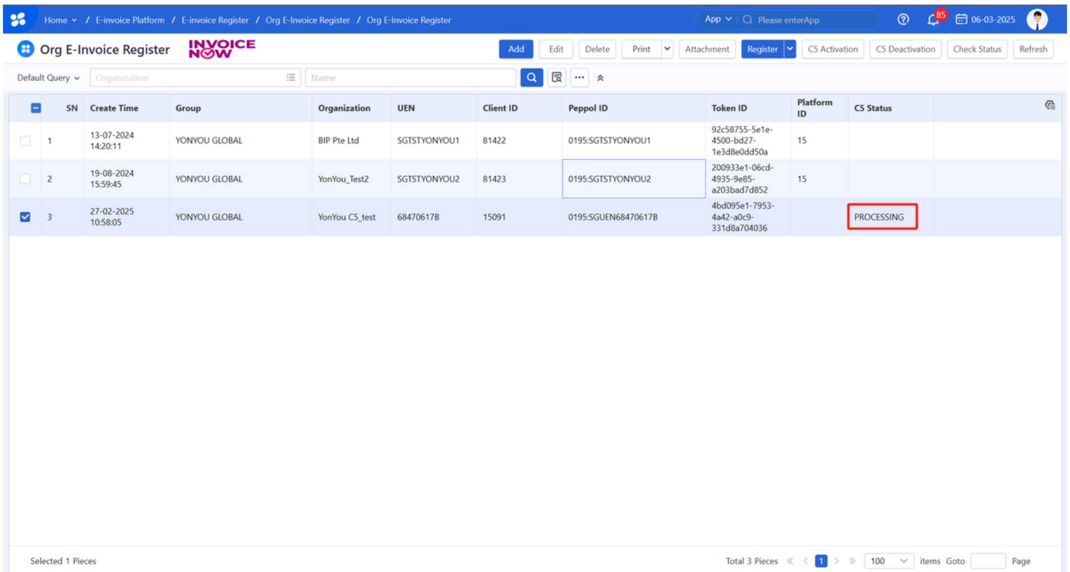
for YONYOU NCC 2111

27 Mar 2025

1.1 Activation of C5 Submission

1) Users have to follow below screenshots for C5 activation process





INVOICE NOW

IRAS INVOICE DATA SUBMISSION ACTIVATION

Authorise your Service Provider via CorpPass

Thank you for your application to activate invoice data submission to IRAS with
Unifiedpost Pte Ltd

In order to complete the activation process, we will require your CorpPass Administrator to authorise
Unifiedpost Pte Ltd
to submit invoice data on your company's behalf to IRAS.

If you are the CorpPass Administrator please proceed with the authorisation below:

corppass Business Authorisation with CorpPass

If your company does not have a CorpPass Account, kindly register here.

InvoiceNow Administrator

FAQ Terms & Conditions Privacy

A Singapore Government Agency Website How to identify

singpass

Beware of account takeovers

Scammers may manipulate victims to change their Singpass contact details, e.g. email and mobile number. This allows the scammers to receive the victim's One-Time Passwords or take over the Singpass account to commit crimes. If you suspect your account has been compromised, call the Singpass hotline.

Singpass app Password login

Scan with Singpass app
Logging in as Business User

singpass

Log in with Singpass

Your trusted digital identity

Register for Singpass

INVOICE NOW

CONGRATULATIONS

Your activation is successfully completed

You have successfully authorised
Unifiedpost Pte Ltd
to activate invoice data submission to IRAS.
A copy of the following details will be emailed to your business representative.

Company Details

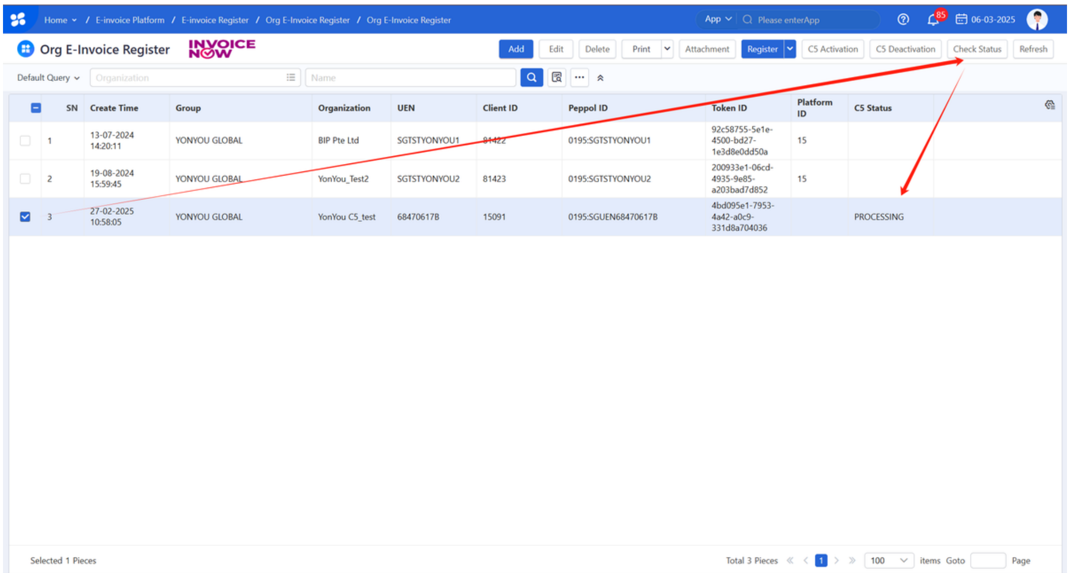
Company Name:	YONYOU C5 TEST
Company Peppol ID:	0195:SGUEN68470617B

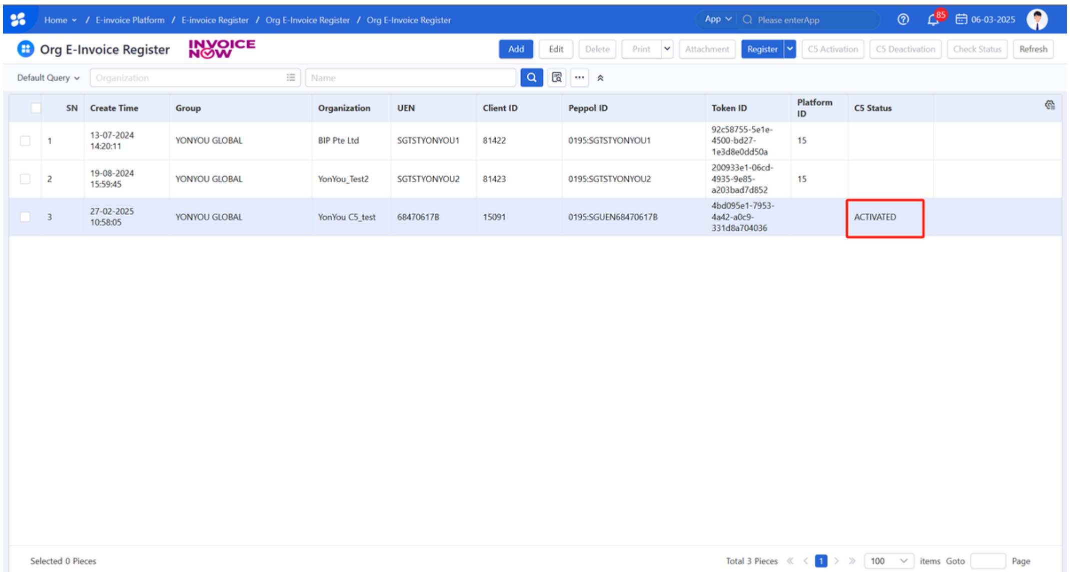
Service Provider Details

Company Name:	Unifiedpost Pte Ltd
Email Contact:	huyhq14@unifiedpost.com
Phone Contact:	60000000

FAQ Terms & Conditions Privacy

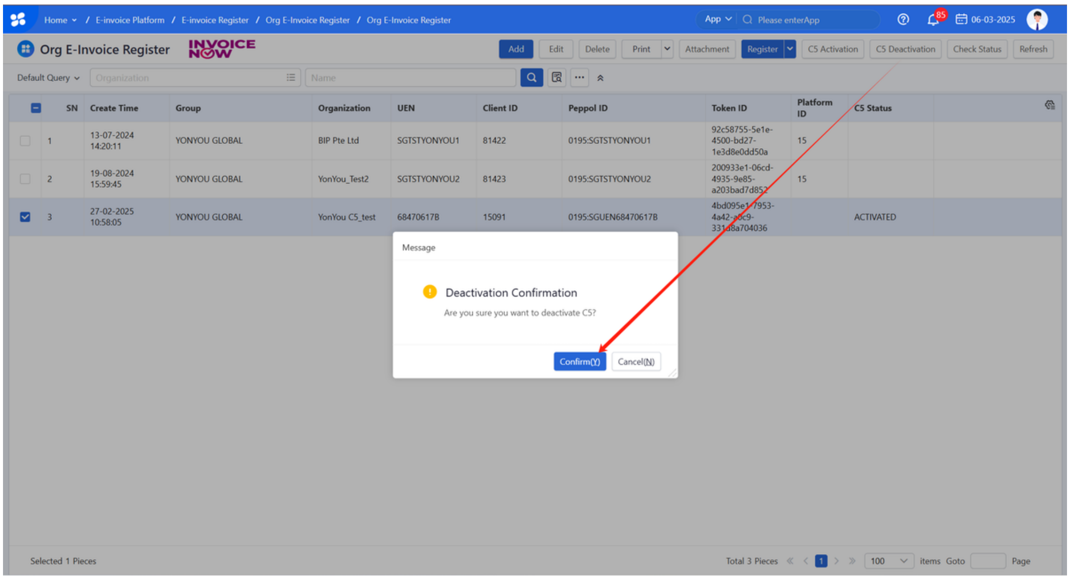
2) Users have to follow below screenshots to check C5 activation status

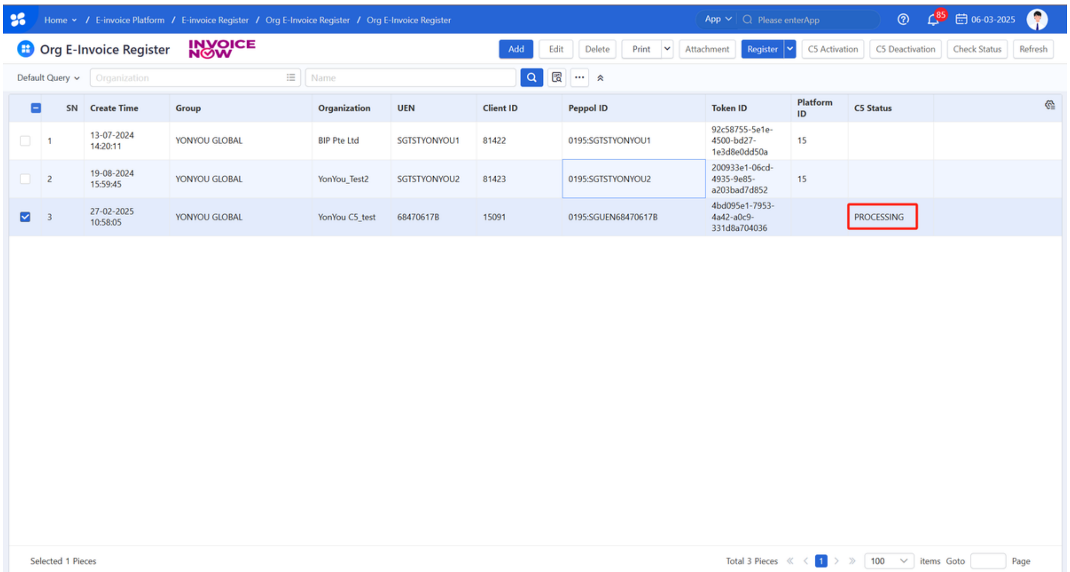


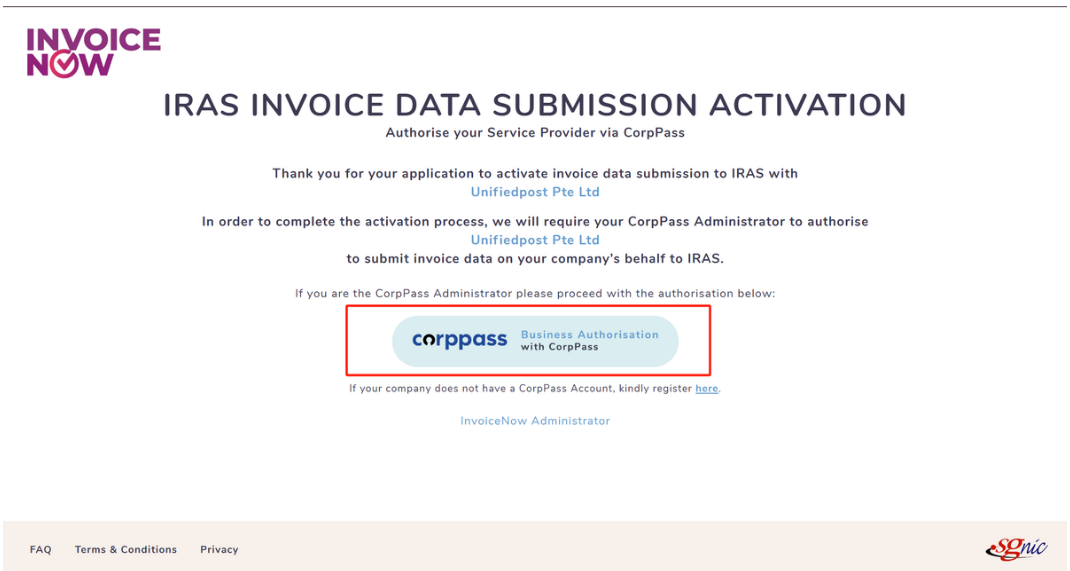


1.2 Deactivation of C5 Submission

1) Users have to follow below screenshots for C5 deactivation process


Home / E-invoice Platform / E-invoice Register / Org E-Invoice Register / Org E-Invoice Register
Org E-Invoice Register
Add
Edit
Delete
Print
Attachment
Register
C5 Activation
C5 Deactivation
Check Status
Refresh
SN
Create Time
Group
Organization
UEN
Client ID
Peppol ID
Token ID
Platform ID
C5 Status
13-07-2024 14:20:11
YONYOU GLOBAL
BIP Pte Ltd
SGTSTYONYOU1
81422
0195:SGTSTYONYOU1
92c58755-5e1e-4500-bd27-1e3d8e0dd50a
15
19-08-2024 15:59:45
YonYou_Test2
SGTSTYONYOU2
81423
0195:SGTSTYONYOU2
200933e1-06cd-4935-9e85-a203bad7d852
27-02-2025 10:58:05
YonYou C5_test
68470617B
15091
0195:SGUEN68470617B
4bd095e1-7953-4a42-a0c9-331d8a704036
ACTIVATED
Message
Deactivation Confirmation
Are you sure you want to deactivate C5?
Confirm(Y)
Cancel(N)
Selected 1 Pieces
Total 3 Pieces


Home / E-invoice Platform / E-invoice Register / Org E-Invoice Register / Org E-Invoice Register
Org E-Invoice Register
Add
Edit
Delete
Print
Attachment
Register
C5 Activation
C5 Deactivation
Check Status
Refresh
SN
Create Time
Group
Organization
UEN
Client ID
Peppol ID
Token ID
Platform ID
C5 Status
13-07-2024 14:20:11
YONYOU GLOBAL
BIP Pte Ltd
SGTSTYONYOU1
81422
0195:SGTSTYONYOU1
92c58755-5e1e-4500-bd27-1e3d8e0dd50a
15
19-08-2024 15:59:45
YonYou_Test2
SGTSTYONYOU2
81423
0195:SGTSTYONYOU2
200933e1-06cd-4935-9e85-a203bad7d852
27-02-2025 10:58:05
YonYou C5_test
68470617B
15091
0195:SGUEN68470617B
4bd095e1-7953-4a42-a0c9-331d8a704036
PROCESSING
Selected 1 Pieces
Total 3 Pieces


INVOICE NOW
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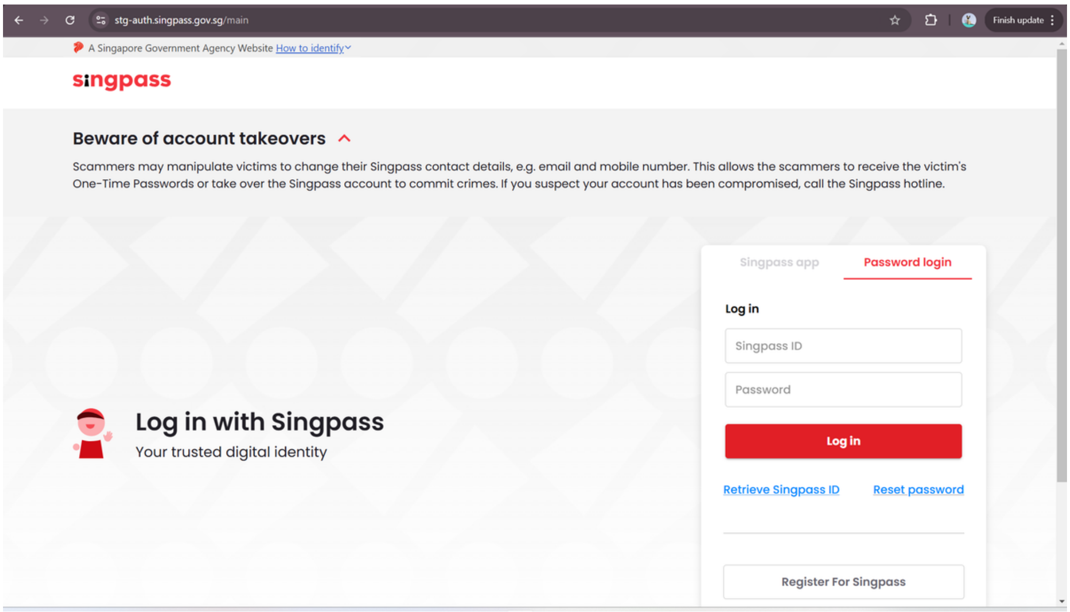
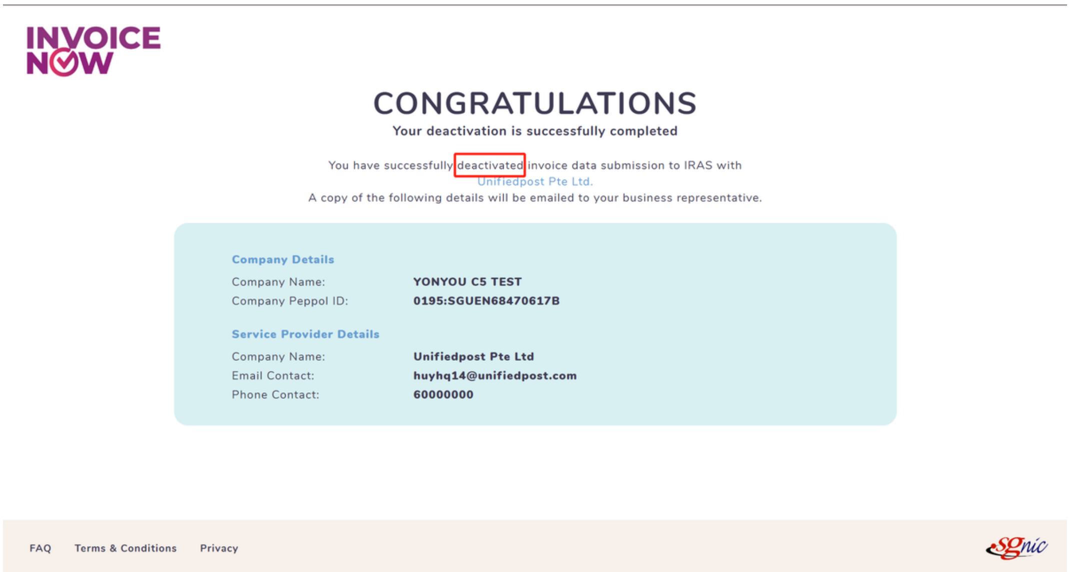
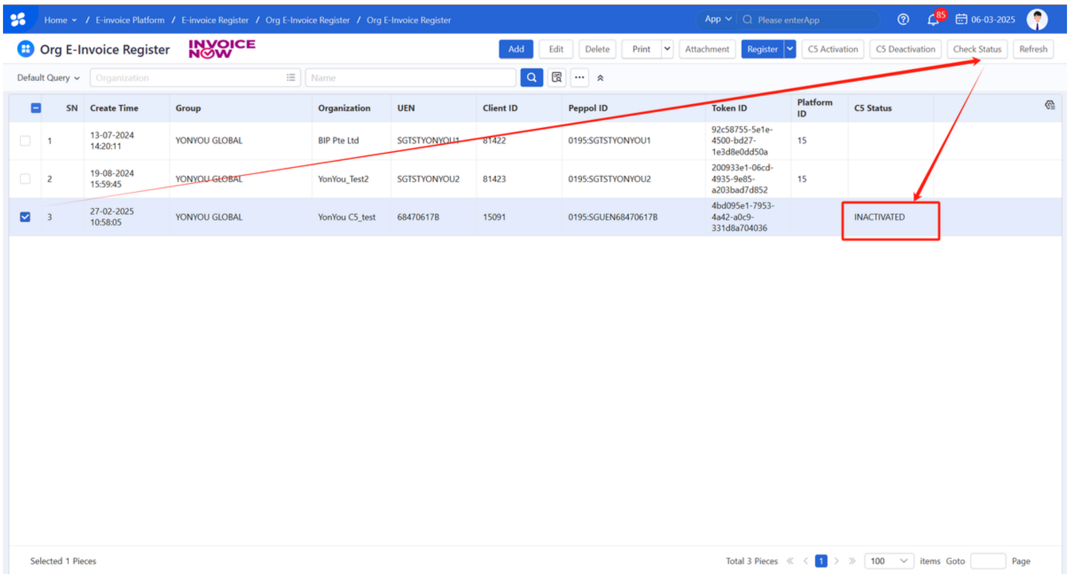
InvoiceNow Administrator
FAQ
Terms & Conditions
Privacy





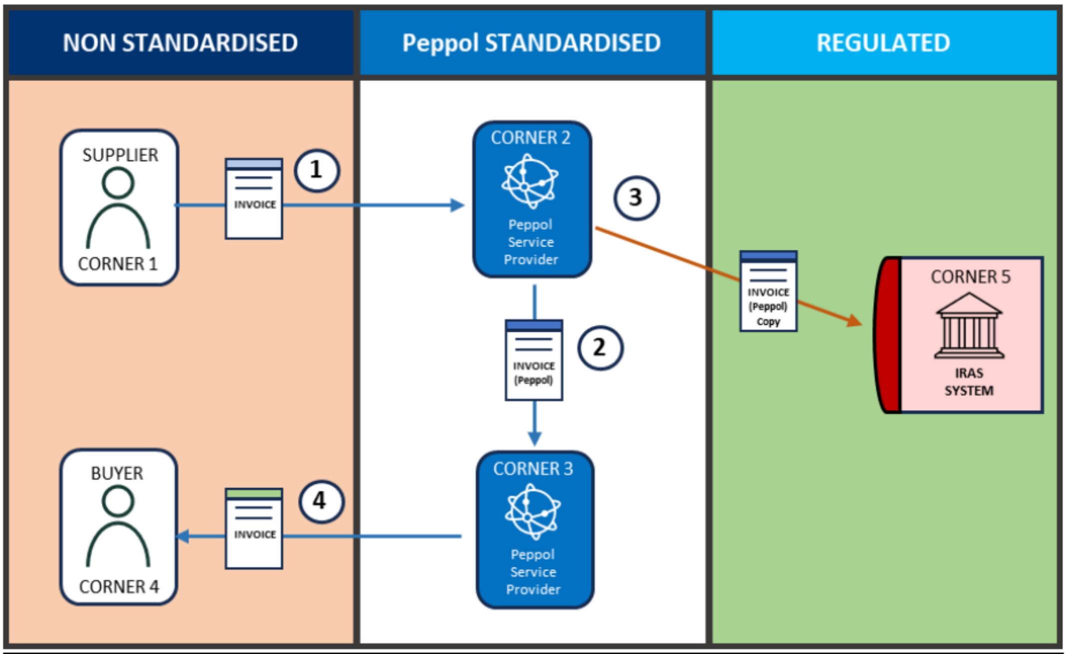
2) Users have to follow below screenshots to check C5 deactivation status

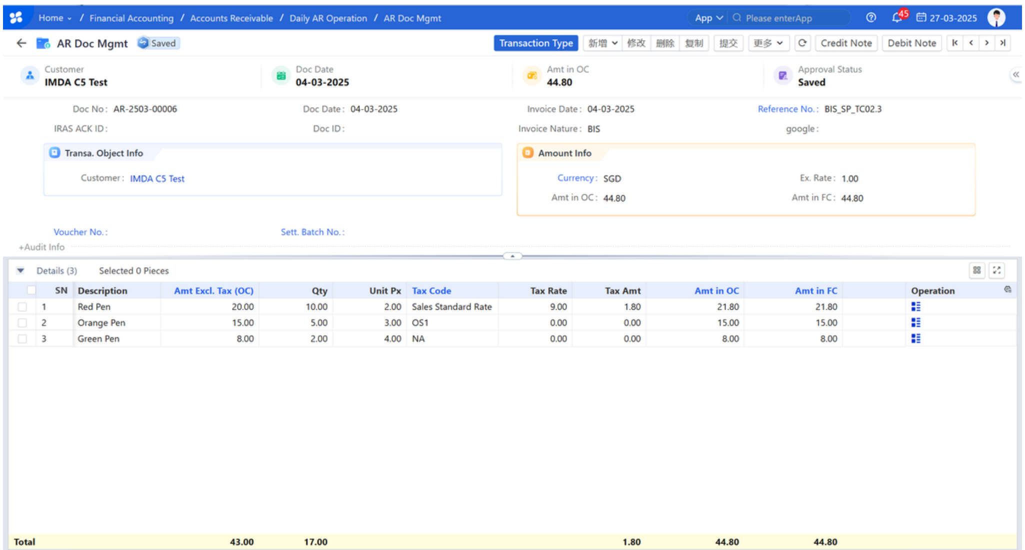


2.1 C5 submission Type A

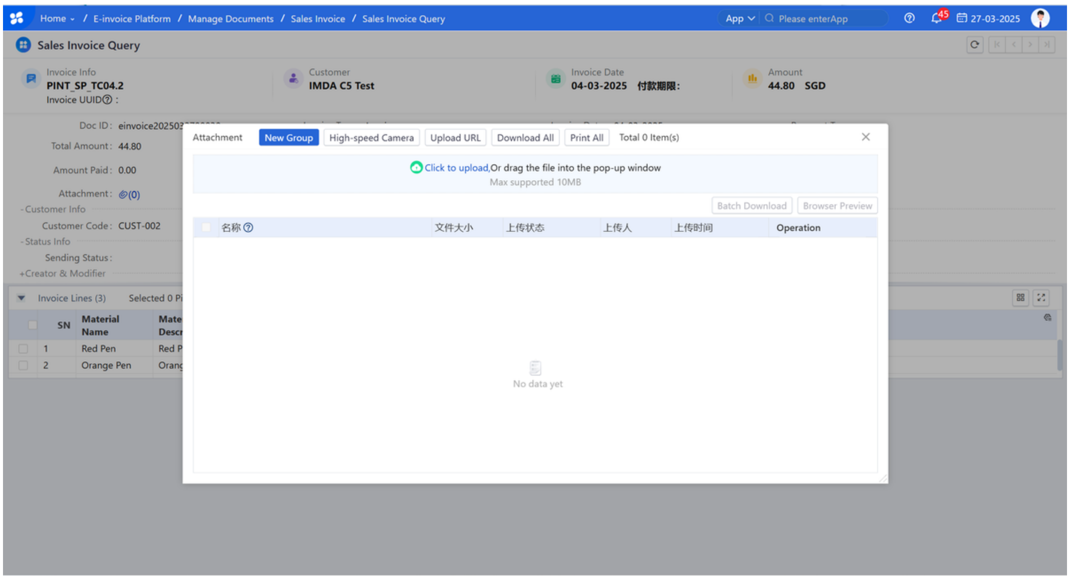
For customers who are PEPPOL registered, Just Proceed as normal AR invoice / CN submission.

For Type A (Standard Peppol)

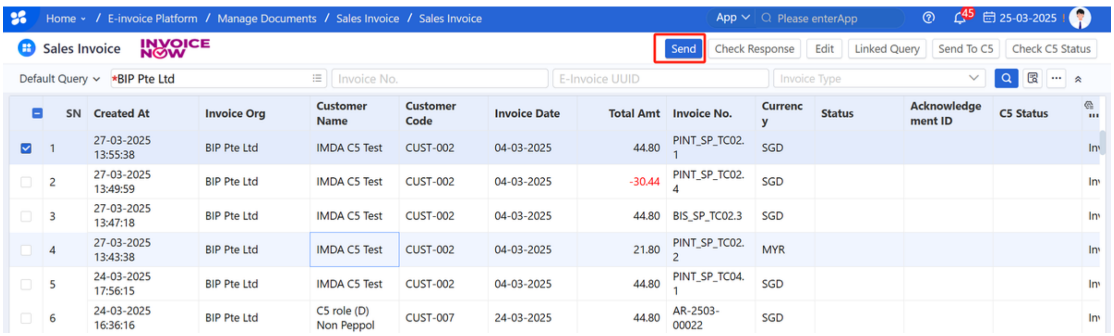




insert attachment if needed.



click on send to send to peppol and C5 in one go.



2.2 C5 submission Type B

For customers who are non-PEPPOL registered, Just Proceed as normal AR invoice / CN submission. The steps are the same as Type A in 2.1

For Type B (Data Package I)

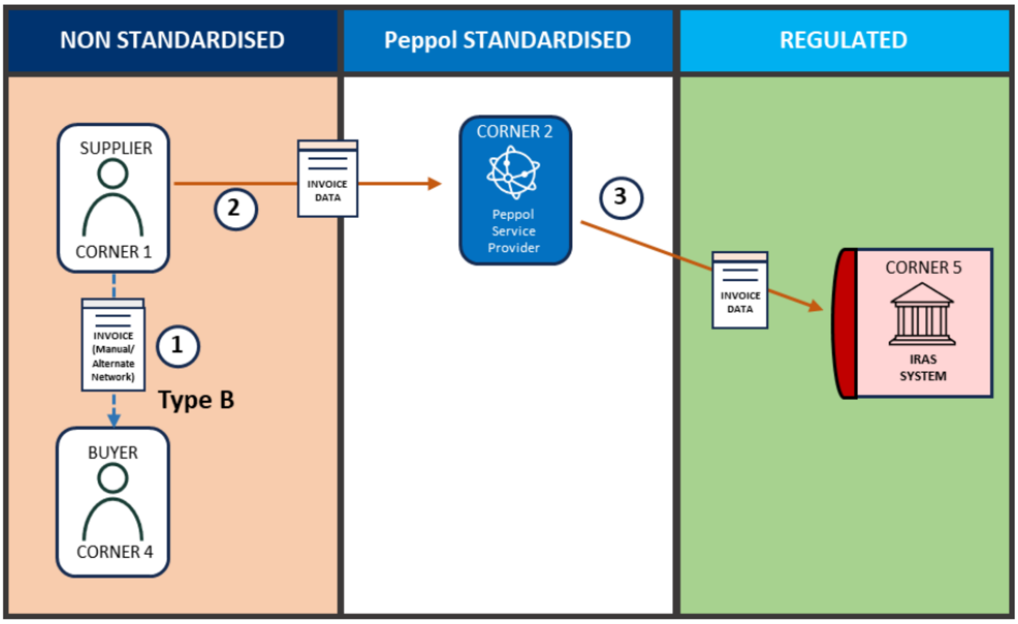


Figure 4

2.3 C5 submission Type C

For customers who are genaric customers (non-PEPPOL registered), Just Proceed as normal AR invoice / CN submission. The steps are the same as Type A in 2.1. The customer has to be B2C.

For Type C (Data Package II)

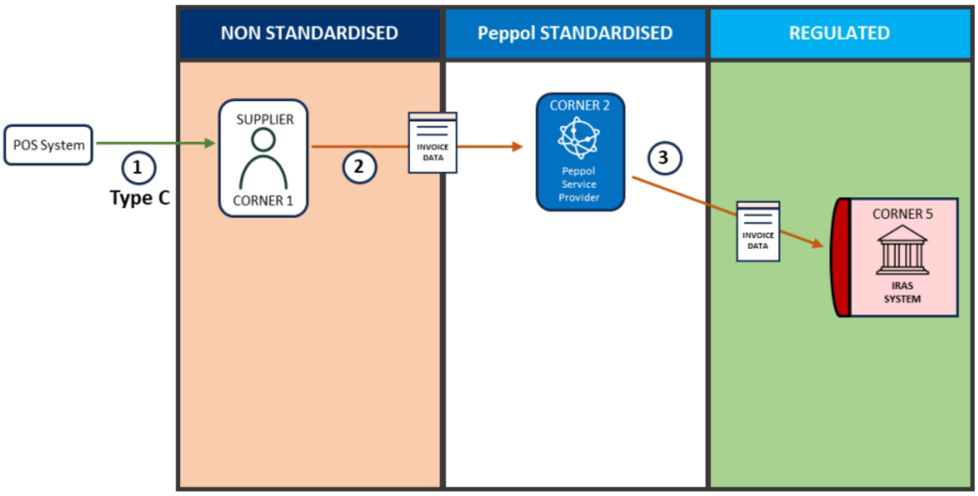
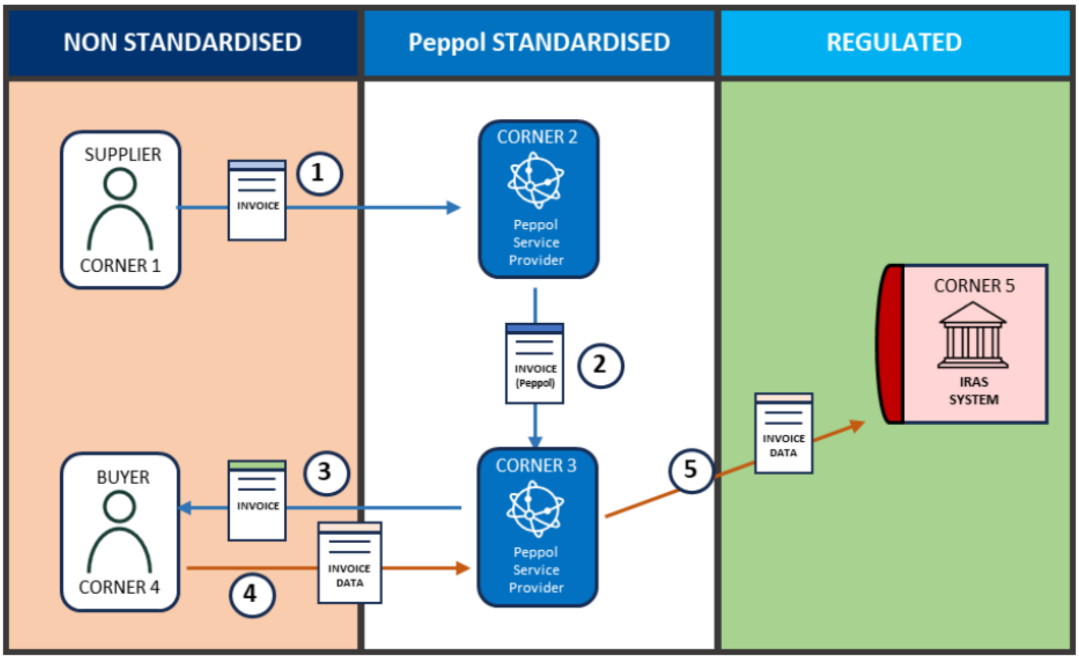


Figure 5

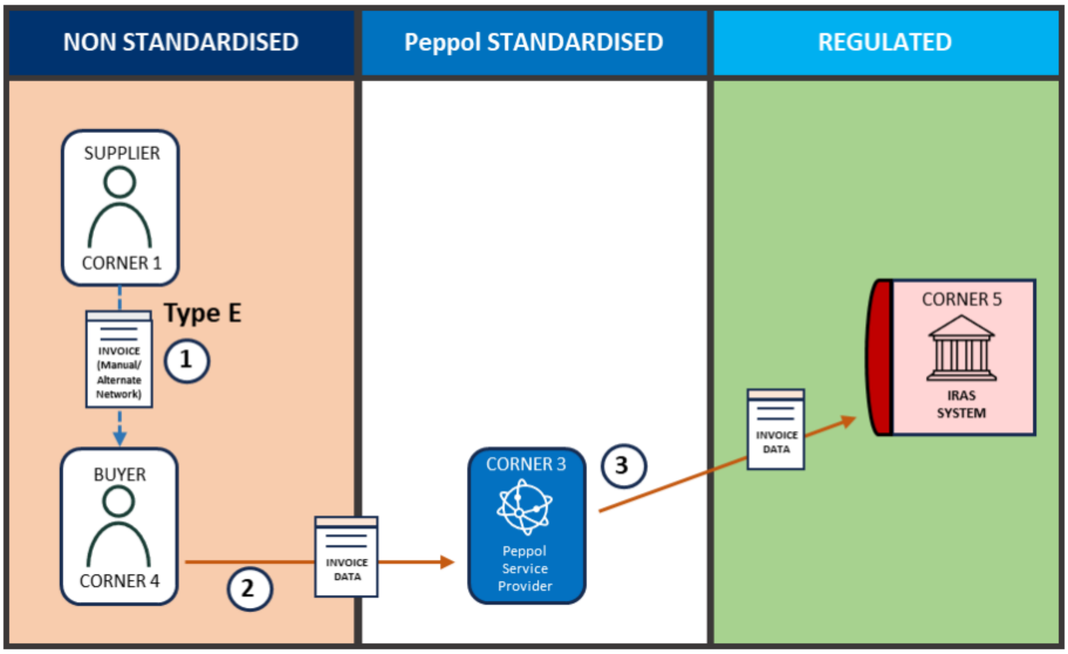
2.4 C5 submission Type D

For suppliers who are PEPPOL registered, system will auto detect the approved invoices and submut to C5 with a daily scheduler. No further action required from users.



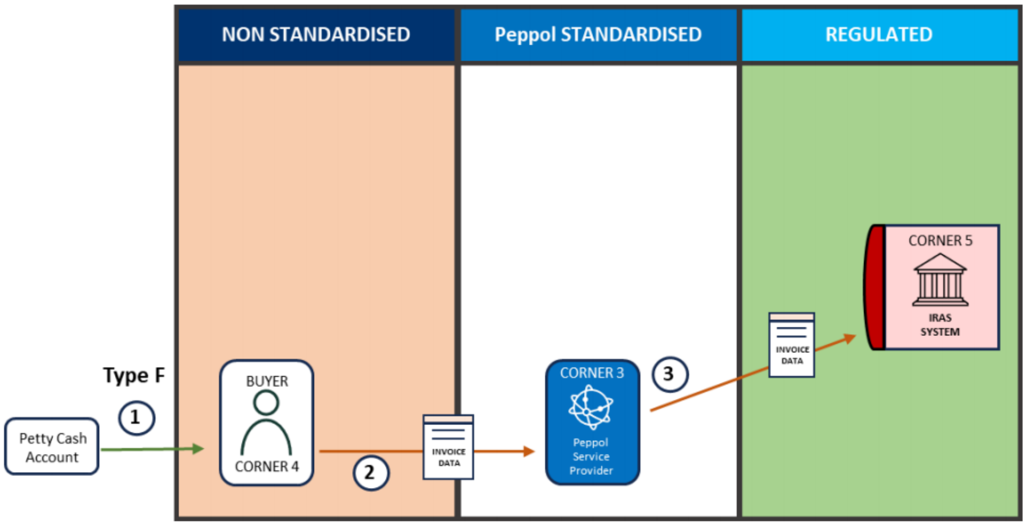
2.5 C5 submission Type E

For suppliers who are non-PEPPOL registered, system will auto detect the approved invoices and submut to C5 with a daily scheduler. No further action required from users.



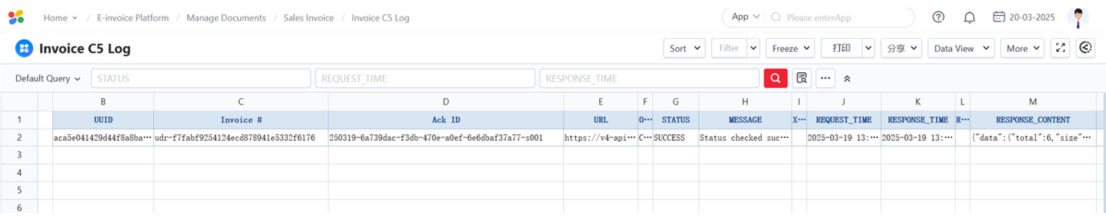
2.6 C5 submission Type F

For suppliers who are genaric suppliers (non-PEPPOL registered), system will auto detect the approved invoices and submut to C5 with a daily scheduler. No further action required from users. The supplier has to be selected as PCP.



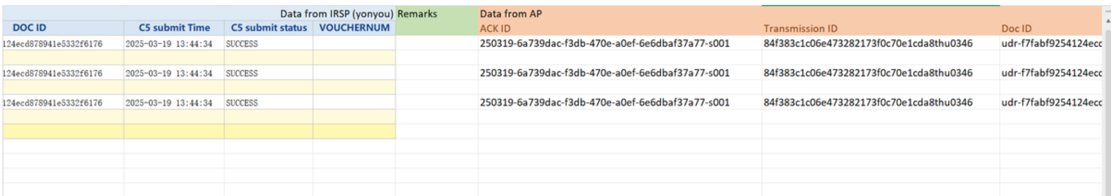
3.1 Reports Available

1) Screenshot of IRAS submission log



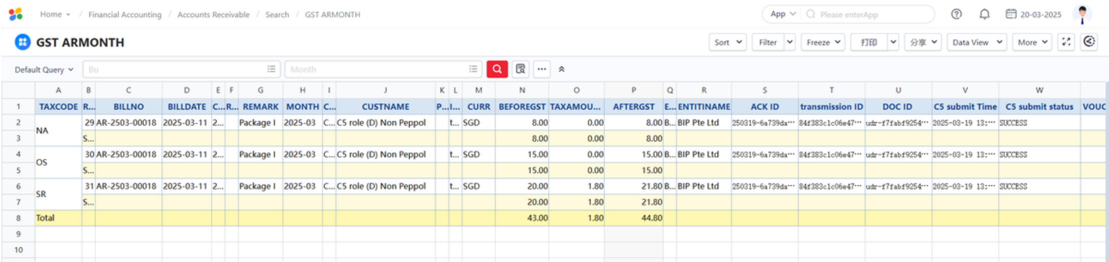
	B	C	D	E	F	G	H	I	J	K	L	M
1	UUID	Invoice #	Ack ID	URL	O···	STATUS	MESSAGE	X···	REQUEST_TIME	RESPONSE_TIME	R···	RESPONSE_CONTENT
2	aca5e041429d44f8a8ba···	udr-f7fabf9254124ecd878941e5332f6176	250319-6a739dac-f3db-470e-a0ef-6e6dbaf37a77-s001	https://v4-api···	C···	SUCCESS	Status checked suc···		2025-03-19 13:···	2025-03-19 13:···		{"data":{"total":6,"size"···
3												
4												
5												
6												

2) Screenshot of Reconciliation UI



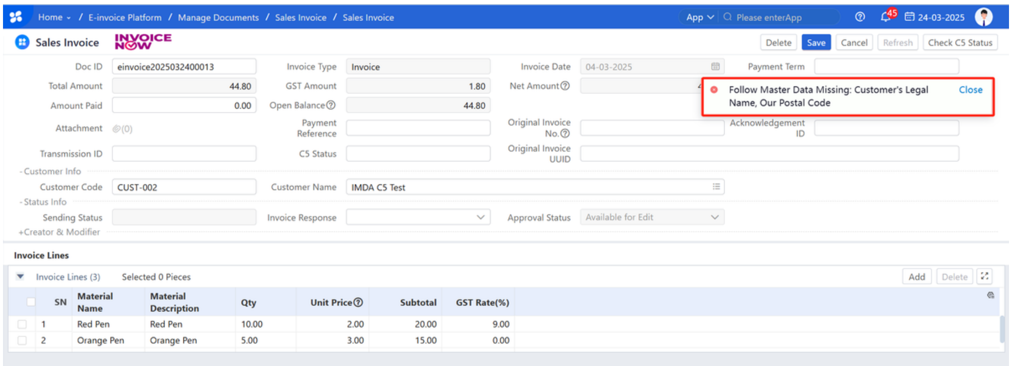
Data from IRSP (yonyou)				Remarks	Data from AP		
DOC ID	C5 submit Time	C5 submit status	VOUCHERNUM		ACK ID	Transmission ID	Doc ID
124ecd878941e5332f6176	2025-03-19 13:44:34	SUCCESS			250319-6a739dac-f3db-470e-a0ef-6e6dbaf37a77-s001	84f383c1c06e473282173f0c70e1cda8thu0346	udr-f7fabf9254124ecc
124ecd878941e5332f6176	2025-03-19 13:44:34	SUCCESS			250319-6a739dac-f3db-470e-a0ef-6e6dbaf37a77-s001	84f383c1c06e473282173f0c70e1cda8thu0346	udr-f7fabf9254124ecc
124ecd878941e5332f6176	2025-03-19 13:44:34	SUCCESS			250319-6a739dac-f3db-470e-a0ef-6e6dbaf37a77-s001	84f383c1c06e473282173f0c70e1cda8thu0346	udr-f7fabf9254124ecc

3) Exported report in human-readable format from system

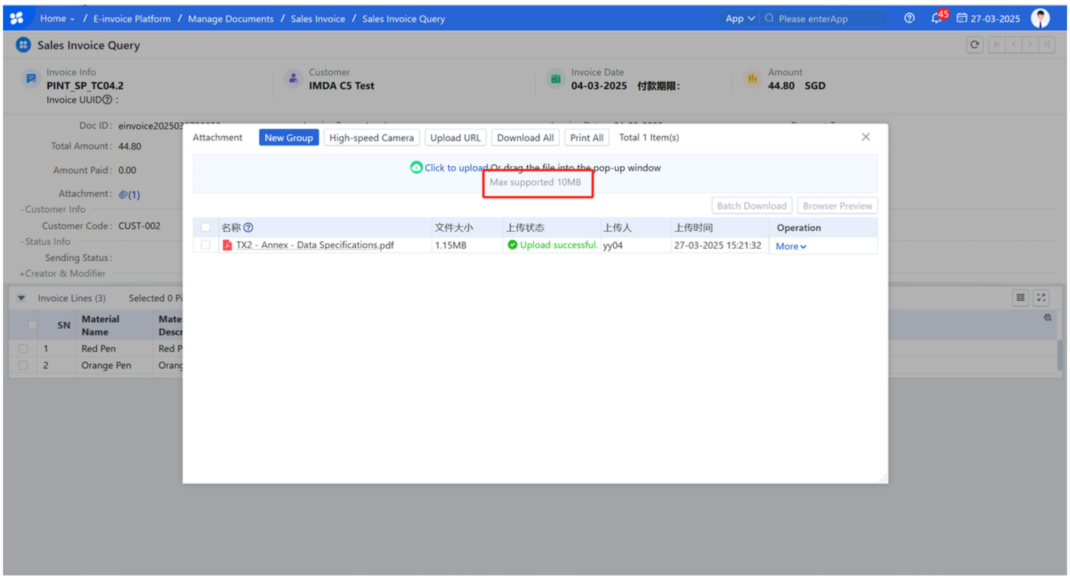


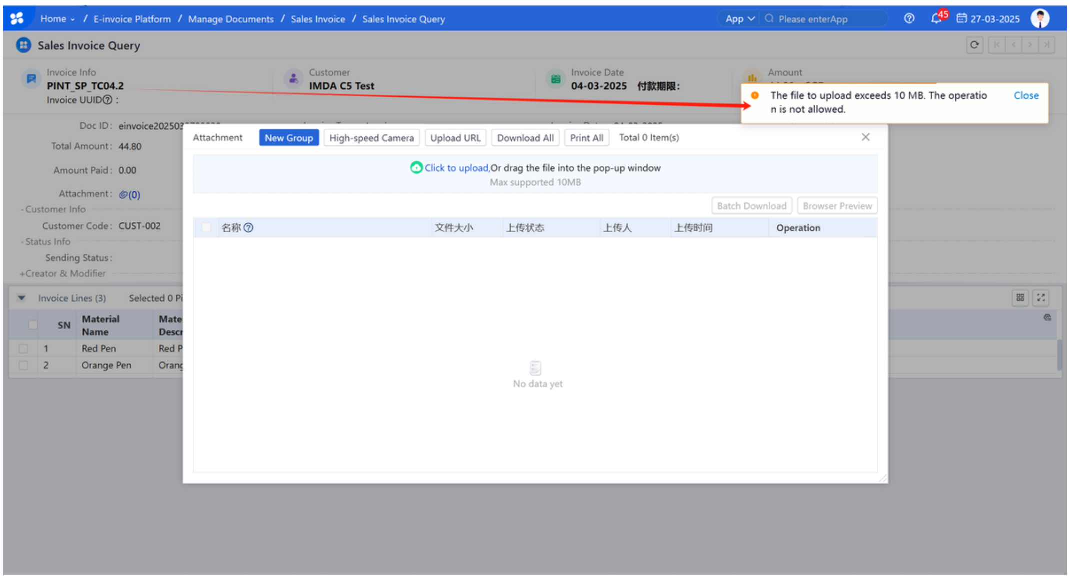
4.1 Error Handling

please maintain customer / supplier / BU master if errors shown:



Please take note only attachments less than 10 MB can be submitted to Peppol and C5.





Home / E-invoice Platform / Manage Documents / Sales Invoice / Sales Invoice Query
App
Please enterApp
27-03-2025
Sales Invoice Query
Invoice Info
PINT_SP_TC04.2
Invoice UUID:
Customer
IMDA C5 Test
Invoice Date
04-03-2025 付款期限:
Amount
The file to upload exceeds 10 MB. The operation is not allowed.
Close
Doc ID:
Total Amount: 44.80
Amount Paid: 0.00
Attachment: (0)
Customer Info
Customer Code: CUST-002
Status Info
Sending Status:
Creator & Modifier
Invoice Lines (3)
SN
Material Name
1 Red Pen
2 Orange Pen
Attachment
New Group
High-speed Camera
Upload URL
Download All
Print All
Total 0 Item(s)
Click to upload,Or drag the file into the pop-up window
Max supported 10MB
Batch Download
Browser Preview
名称
文件大小
上传状态
上传人
上传时间
Operation
No data yet